RESOLUTION 2024-105

ESTABLISHING 2024 SALARIES AND WAGES FOR NON-UNION TOWNSHIP POSITIONS

WHEREAS, the Township Ordinance 2024-13 and Ordinance 2024-17 provide for salary and wage ranges for designated municipal employees; and

WHEREAS, the exact amount of each salary or wage is to be determined by the Township Committee of Colts Neck Township.

NOW, THEREFORE, BE IT RESOLVED that non-contractual individuals shall be paid the regular base salary or hourly wage for the year 2024, for their services to Colts Neck Township in the designated positions as follows:

Title	Name	Department	2024 Salary
Summer Camp Supervisor	Sean McQuillan	Recreation	$5,340
Summer Camp Supervisor	Brian Schifano	Recreation	$5,340
Assistant Summer Camp Supervisor	Ryan Johnson	Recreation	$3,723
Assistant Summer Camp Supervisor	Chazz Cipriano	Recreation	$3,723
Summer Camp Arts & Crafts Supervisor	Brianna Johnson	Recreation	$2,969
Summer Camp Field Trip Coordinator	Daisy Russell	Recreation	$2,724
Summer Camp Outdoor Activity Coordinator	Ryan Westby	Recreation	$2,724
Social Media/Marketing Intern	Gabrielle Pearlman	Recreation	$15.13/Hour
Fire Inspector – Part-time – Hourly	John DePinto	Fire Prevention	$30/Hour

I, Trina Lindsey, do hereby certify the foregoing to be a true and accurate copy of a resolution passed by the Township Committee of Colts Neck Township during a regular meeting held on the 26th day of June 2024.

_____

Trina Lindsey, Municipal Clerk

RECORD OF VOTE					
	M S	Yes	No	NV	Ab
Mayor Rizzuto					
Deputy Mayor Torchia Buss					
Viola					
Bartolomeo					
Fitzpatrick					
M - Moved S - Seconded X - indicates vote NV - Not Voting Ab - Absent					

RESOLUTION 2024-106

CONFIRMING HIRING OF COLTS NECK TOWNSHIP SUMMER CAMP SUPERVISORY STAFF

WHEREAS, the Township wishes to hire the following staff members in the positions as indicated for the 2024 season of the Colts Neck Township Summer Camp;

Title	Name
Summer Camp Supervisor	Sean McQuillan
Summer Camp Supervisor	Brian Schifano
Assistant Summer Camp Supervisor	Ryan Johnson
Assistant Summer Camp Supervisor	Chazz Cipriano
Summer Camp Arts & Crafts Supervisor	Brianna Johnson
Summer Camp Field Trip Coordinator	Daisy Russell
Summer Camp Outdoor Activity Coordinator	Ryan Westby

and,

WHEREAS, the Chief Financial Officer has certified that funds are available.

NOW THEREFORE, BE IT RESOLVED by the Township Committee of Colts Neck Township in the County of Monmouth, State of New Jersey, that it hereby confirms the hiring of the above referenced staff members effective June 24, 2024; and

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to the following:

1. Colby Marques, Director of Recreation;
2. Kathleen Capristo, Township Administrator; and
3. John Antonides, Chief Financial Officer.

I, Trina Lindsey, do hereby certify the foregoing to be a true and accurate copy of a resolution passed by the Township Committee of Colts Neck Township during a regular meeting held on the 26th of June, 2024.

_____

Trina Lindsey, Municipal Clerk

RECORD OF VOTE					
	M S	Yes	No	NV	Ab
Mayor Rizzuto					
Deputy Mayor Torchia Buss					
Viola					
Bartolomeo					
Fitzpatrick					
M - Moved S - Seconded X - indicates vote NV - Not Voting Ab - Absent					

RESOLUTION 2024-107

AUTHORIZING REJECTION OF BIDS FOR PRIVATE SNOW REMOVAL SERVICES

WHEREAS, Colts Neck Township issued a Notice to Bidders for Private Snow Removal Services for Colts Neck Township, which was published in the Asbury Park Press on May 23, 2024; and

WHEREAS, one (1) bid was received and publicly opened on June 11, 2024 pursuant to law.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of Colts Neck Township that it hereby rejects all bids received and opened for Private Snow Removal Services. The Township is rejecting all bids in accordance with N.J.S.A. 40A:11-13.2, "the lowest bid substantially exceeds the cost estimate for the goods or services".

BE IT FURTHER RESOLVED that a legal Notice to Bidders for said services will be re-advertised pursuant to law.

I, Trina Lindsey, do hereby certify the foregoing to be a true and accurate copy of a resolution passed by the Township Committee of Colts Neck Township during a regular meeting held on the 26th day of June, 2024

_____
Trina Lindsey, Municipal Clerk

RECORD OF VOTE					
	M S	Yes	No	NV	Ab
Mayor Rizzuto					
Deputy Mayor Buss					
Viola					
Bartolomeo					
Fitzpatrick					
M - Moved S - Seconded X - indicates vote NV - Not Voting Ab - Absent					

RESOLUTION 2024-108

AUTHORIZING THE MAYOR AND MUNICIPAL CLERK TO EXECUTE A SHARED SERVICES AGREEMENT BETWEEN COLTS NECK TOWNSHIP AND THE BOROUGH OF WEST LONG BRANCH FOR TAX COLLECTOR SERVICES

WHEREAS, Colts Neck Township, a municipal corporation of the State of New Jersey, with principal offices located at 1 Veterans Way, Colts Neck (hereinafter the "Provider") desires to enter into a shared services agreement for the provision of Tax Collector Services with the Borough of West Long Branch (hereinafter the "Recipient") a municipal corporation of the State of New Jersey, with principal offices located at 965 Broadway, West Long Branch, NJ; and

WHEREAS, the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 et seq. (the "Act") authorizes local units to provide or receive any service that each local unit participating in the agreement is empowered to provide or receive in its own jurisdiction; and

WHEREAS, the Recipient is in need of the services of a person to perform the duties of Tax Collector, as set forth in the Agreement; and

WHEREAS, the Provider has agreed to furnish to the Recipient the services of Tax Collector pursuant to N.J.S.A. 40A:9-141 and N.J.S.A. 40A:65-1 et seq; and

WHEREAS, it is in the best interest of the citizens of Colts Neck Township and the Borough of West Long Branch to enter into the annexed Agreement.

NOW THEREFORE BE IT RESOLVED by the Township Committee of Colts Neck Township that it herby approves and authorizes the Mayor and Municipal Clerk to sign a Shared Services Agreement between Colts Neck Township and the Borough of West Long Branch for Tax Collector Services.

BE IT FURTHER RESOLVED that a copy of this Resolution be forwarded to the following:

1. Jason Gonter, Borough Administrator, Borough of West Long Branch;
2. Kathleen Capristo, Township Administrator, Colts Neck Township;
3. John Antonides, Chief Financial Officer, Colts Neck Township;
4. Cheryl Houss, Deputy Tax Collector, Colts Neck Township; and
5. Meghan Bennett, Township Attorney, Colts Neck Township;

I, Trina Lindsey, do hereby certify the foregoing to be a true and accurate copy of a resolution passed by the Township Committee of Colts Neck Township during a regular meeting held on the 26th day of June 2026

_____

Trina Lindsey, Municipal Clerk

RECORD OF VOTE					
	M S	Yes	No	NV	Ab
Mayor Rizzuto					
Deputy Mayor Buss					
Viola					
Bartolomeo					
Fitzpatrick					
X - indicates vote NV - Not Voting Ab - Absent M - Moved S - Seconded					

RESOLUTION 2024-109

AUTHORIZING THE PURCHASE OF
A 2024 FORD F150 4X2 CREW CAB
FOR THE DEPARTMENT OF PUBLIC WORKS
N.J. STATE CONTRACT #17-FLEET-00212
$53,034.00

BE IT RESOLVED by the Township Committee of Colts Neck Township that it hereby authorizes the purchase of a 2024 Ford F150 4X2 Crew Cab for the Department of Public Works, as follows:

VENDOR: Winner Ford Cherry Hill
250 Haddonfield-Berlin Road
Cherry Hill, NJ 08034

PURCHASE: 2024 Ford F150 4X2 Crew Cab

AMOUNT: $ 53,034.00

BE IT FURTHER RESOLVED AND CERTIFIED by John Antonides, Chief Financial Officer that funds for this purpose are provided through the Capital Ordinance # 2024-16, Capital Budget Account # C-02—077-263; and

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to execute any documents in this regard; and

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to the following:

1. Lou Bader, Department of Public Works Director; and
2. John Antonides, Chief Financial Officer.

I, Trina Lindsey, do hereby certify the foregoing to be a true and accurate copy of a resolution passed by the Township Committee of Colts Neck Township during a regular meeting held on the 26th day of June 2024

_____
Trina Lindsey, Municipal Clerk

RECORD OF VOTE					
	M S	Yes	No	NV	Ab
Mayor Rizzuto					
Deputy Mayor Buss					
Viola					
Bartolomeo					
Fitzpatrick					
M - Moved S - Seconded X - indicates vote		NV - Not Voting		Ab - Absent	

RESOLUTION 2024-110

AUTHORIZING THE PURCHASE OF
MOTOROLA PORTABLE RADIOS
FOR THE COLTS NECK POLICE DEPARTMENT
N.J. STATE CONTRACT #83909
$24,651.75

BE IT RESOLVED by the Township Committee of Colts Neck Township that it hereby authorizes the purchase of Motorola portable radios for the Colts Neck Police Department, as follows:

VENDOR: Motorola Solutions, Inc.
153 Copper Road
West Berlin, NJ 08091

PURCHASE: Motorola Portable Radios – APX 8500 All Band Mobile Radios

AMOUNT: $ 24,651.75

BE IT FURTHER RESOLVED AND CERTIFIED by John Antonides, Chief Financial Officer that funds for this purpose are provided through the Capital Ordinance # 2024-16, Capital Budget Account # C-02—077-263; and

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to execute any documents in this regard; and

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to the following:

1. Paul Santucci, Chief of Police, Colts Neck Police Department; and
2. John Antonides, Chief Financial Officer.

I, Trina Lindsey, do hereby certify the foregoing to be a true and accurate copy of a resolution passed by the Township Committee of Colts Neck Township during a regular meeting held on the 26th day of June 2024

_____
Trina Lindsey, Municipal Clerk

RECORD OF VOTE					
	M S	Yes	No	NV	Ab
Mayor Rizzuto					
Deputy Mayor Buss					
Viola					
Bartolomeo					
Fitzpatrick					
M - Moved S - Seconded X - indicates vote		NV - Not Voting		Ab - Absent	

RESOLUTION 2024-111

APPROVING AND AUTHORIZING THE EXECUTION OF A SHARED SERVICES AGREEMENT BETWEEN COLTS NECK TOWNSHIP AND THE COLTS NECK TOWNSHIP SCHOOLS BOARD OF EDUCATION (SPECIAL LAW ENFORCEMENT OFFICERS III, SLEO III)

WHEREAS, pursuant to N.J.S.A 40A:65-1 et seq., municipalities and local boards of education may enter into agreements for shared services to provide or receive any service that the local unit participating agreement is empowered to provide or receive within its own jurisdiction; and

WHEREAS, the agreement must comply with the requirements of N.J.S.A. 40A:65-7 and specify the services to be performed under the agreement, procedures for payment, and assignment and allocation of responsibility for meeting standards between and among the parties; and

WHEREAS, Colts Neck Township and the Colts Neck Township Schools Board of Education desire to join together to provide a Class III Special Law Enforcement Officer (SLEO III) position for the time specified as 2024/2025 ending June 30, 2025 pursuant to the attached Shared Service Agreement; and

WHEREAS, Colts Neck Township desires to enter into an agreement with the Colts Neck Township Schools Board of Education for the purpose of setting forth the terms and conditions regarding the assignment of the Class III Special Law Enforcement Officer (SLEO III) position.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of Colts Neck Township that it hereby approves and authorizes the Mayor, Administrator, and Clerk to execute a shared service agreement between Colts Neck Township and the Colts Neck Township Schools Board of Education for the period 2024/2025 ending June 30, 2025.

BE IT FURTHER RESOLVED that a copy of this resolution and agreement be provided to:

1) Dr. MaryJane Garibay, Superintendent of Schools, CNBOE;
2) Mr. Vincent Marasco, CNBOE;
3) Paul Santucci, Chief of Police;
4) John Antonides, Chief Financial Officer; and
5) Kathleen Capristo, Township Administrator

I, Trina Lindsey, do hereby certify the foregoing to be a true and accurate copy of a Resolution passed by the Township Committee of Colts Neck Township during a regular meeting held on the 26th day of June 2024

_____

Trina Lindsey, Municipal Clerk

RECORD OF VOTE					
	M S	Yes	No	NV	Ab
Mayor Rizzuto					
Deputy Mayor Buss					
Viola					
Bartolomeo					
Fitzpatrick					
M - Moved S - Seconded X - indicates vote NV - Not Voting Ab - Absent					

RESOLUTION 2024-112

APPROVING AND AUTHORIZING THE EXECUTION OF A SHARED SERVICES AGREEMENT BETWEEN COLTS NECK TOWNSHIP AND THE FREEHOLD REGIONAL HIGH SCHOOL DISTRICT BOARD OF EDUCATION (SPECIAL LAW ENFORCEMENT OFFICERS III, SLEO III)

WHEREAS, pursuant to N.J.S.A 40A:65-1 et seq., municipalities and local boards of education may enter into agreements for shared services to provide or receive any service that the local unit participating agreement is empowered to provide or receive within its own jurisdiction; and

WHEREAS, the agreement must comply with the requirements of N.J.S.A. 40A:65-7 and specify the services to be performed under the agreement, procedures for payment, and assignment and allocation of responsibility for meeting standards between and among the parties; and

WHEREAS, Colts Neck Township and the Freehold Regional High School District Board of Education desire to join together to provide a Class III Special Law Enforcement Officer (SLEO III) position for the time specified as July 1, 2024 – June 30, 2025 pursuant to the attached Shared Service Agreement; and

WHEREAS, Colts Neck Township desires to enter into an agreement with the Freehold Regional High School District Board of Education for the purpose of setting forth the terms and conditions regarding the assignment of the Class III Special Law Enforcement Officer (SLEO III) position.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of Colts Neck Township that it hereby approves and authorizes the Mayor, Administrator, and Clerk to execute a shared service agreement between Colts Neck Township and the Freehold Regional High School District Board of Education for the period commencing July 1, 2024 and ending June 30, 2025.

BE IT FURTHER RESOLVED that a copy of this resolution and agreement be provided to:

1) Sean Boyce, Assistant Superintendent;
2) Paul Santucci, Chief of Police;
3) John Antonides, Chief Financial Officer; and
4) Kathleen Capristo, Township Administrator

I, Trina Lindsey, do hereby certify the foregoing to be a true and accurate copy of a Resolution passed by the Township Committee of Colts Neck Township during a regular meeting held on the 26th day of June 2024

_____
Trina Lindsey, Municipal Clerk

RECORD OF VOTE					
	M S	Yes	No	NV	Ab
Mayor Rizzuto					
Deputy Mayor Buss					
Viola					
Bartolomeo					
Fitzpatrick					
M - Moved S - Seconded X - indicates vote NV - Not Voting Ab - Absent					

RESOLUTION 2024-113

APPROVING RENEWAL OF LIQUOR LICENSES FOR THE 2024/2025 LICENSE YEAR

WHEREAS, certain individuals, corporations and associations have made an application to the Township Committee of Colts Neck Township for renewal of plenary retail consumption licenses, club licenses and plenary retail distribution licenses for the period of July 1, 2024 – June 30, 2025; and

WHEREAS, said applicant(s) has deposited the necessary renewal fee with the Municipal Clerk and received the required Tax Clearance Certificate from the Department of Treasury, Division of Taxation as well as all background checks have been completed by the Colts Neck Police Department.

NOW THEREFORE BE IT RESOLVED by the Township Committee of Colts Neck Township that the following Retail Liquor Licenses are approved for renewal for the 2024/2025 license year:

APPLICANT	ADDRESS	TRADING AS	LICENSE NO.
Due Process Golf Assoc.	392 Route 537	Due Process Golf Association	1309-31-007-001
Juliette Inc.	206 Route 537	Huddy's Inn	1309-33-003-008
Dante Deo LLC	191 Route 537	Colts Neck Inn Steak & Chop House	1309-33-004-004
Colts Neck Liquor Inc.	420 Highway 34, Ste 329	Colts Neck Wine & Liquor	1309-44-001-005
Colts Neck Pub, Inc.	270 Route 34	Colts Neck Pub, Inc.	1309-33-005-004
Colts Neck Caterers, LLC	License not sited (pocket)	Colts Neck Caterers, LLC	1309-33-002-015
323 Colts Neck, LLC	323 Route 34	Via Sposito	1309-33-006-004

I, Trina Lindsey, do hereby certify the foregoing to be a true and accurate copy of a Resolution passed by the Township Committee of Colts Neck Township during a regular meeting held on the 26th day of June 2024

_____
Trina Lindsey, Municipal Clerk

RECORD OF VOTE					
	M S	Yes	No	NV	Ab
Mayor Rizzuto					
Deputy Mayor Buss					
Viola					
Bartolomeo					
Fitzpatrick					
M - Moved S - Seconded X - indicates vote NV - Not Voting Ab - Absent					

RESOLUTION 2024-114

AUTHORIZING REFUND OF OVERPAYMENT OF 2024 PROPERTY TAXES

BE IT RESOLVED by the Township Committee of Colts Neck Township, that upon recommendations of the Tax Collector, 2nd Quarter 2024 taxes be refunded due to an overpayment on the following property:

REFUND 1st QUARTER
TAX OVERPAYMENT

22.07	20	Begley, Cornelius III & Jayme 51 Carriage Hill Drive	2024	$ 2,929.17

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to the following:

1. Applicant, Begley, Cornelius III & Jamye and
2. John Antonides, Chief Financial Officer.

I, Trina Lindsey, do hereby certify the foregoing to be a true and accurate copy of a Resolution passed by the Township Committee of Colts Neck Township during the meeting held on the 26th day of June 2024.

_____
Trina Lindsey, Township Clerk

RECORD OF VOTE					
	M S	Yes	No	NV	Ab
Mayor Rizzuto					
Deputy Mayor Buss					
Viola					
Bartolomeo					
Fitzpatrick					
M - Moved S - Seconded X - indicates vote NV - Not Voting Ab - Absent					

RESOLUTION 2024-115

APPROVAL TO SUBMIT A GRANT APPLICATION AND EXECUTE A GRANT CONTRACT WITH THE NEW JERSEY DEPARTMENT OF TRANSPORTATION FOR THE MA-2025 – IMPROVEMENTS TO MONTROSE ROAD - 00378

NOW THEREFORE BE IT RESOLVED, that the Township Committee of Colts Neck Township formally approves the grant application for the above stated project; and

BE IT FURTHER RESOLVED, that the Mayor and the Municipal Clerk are hereby authorized to submit an electronic grant application identified as MA 2025-Improvements Montrose Road – Monmouth County 537 to Round Hill Road - 00378 to the New Jersey Department of Transportation on behalf of Colts Neck Township; and

BE IT FURTHER RESOLVED, that the Mayor and Municipal Clerk are hereby authorized to sign the grant agreement on behalf of Colts Neck Township and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

I, Trina Lindsey, do hereby certify the foregoing to be a true and accurate copy of a Resolution passed by the Township Committee of Colts Neck Township during a regular meeting held on the 26th day of June 2024

_____
Trina Lindsey, Municipal Clerk

My signature and the Municipal Seal serve to acknowledge the above resolution and constitute acceptance of the terms and conditions of the grant agreement and approve the execution of the grant agreement as authorized by the resolution above.

ATTEST and AFFIX SEAL _____ _____
Municipal Clerk Mayor

RECORD OF VOTE					
	M S	Yes	No	NV	Ab
Mayor Rizzuto					
Deputy Mayor Buss					
Viola					
Bartolomeo					
Fitzpatrick					
M - Moved S - Seconded X - indicates vote NV - Not Voting Ab - Absent					